

Conveyancing Preparation Checklist (UK Property Transaction)

- Full property address and title number
- Proof of ID and address (KYC compliance)
- Mortgage lender details (if applicable)
- Source of funds evidence
- Property Information Form completed (TA6)
- Fixtures & Fittings Form completed (TA10)
- Leasehold details (if applicable)
- Energy Performance Certificate (EPC)
- Buildings insurance policy
- Management company details (leasehold)
- Any planning permissions/building regulations certificates
- Completion date preference
- Forwarding address (for sellers)

